



2025 - 2026

Parent Handbook

Roles

- Parents
- Tutors
- Pathfinders
- Childcare Team
- Substitutes

PARENTS

- **Time Commitment**

- Attend Parent days through the year
 - MayDay
 - Specific details, explanations and updates will be given about the next school year. A “can’t miss” event!
 - Since this meeting will require parents’ full attention, we recommend that you secure off-campus childcare for your little ones. We will provide childcare on campus, including nursery babies, for those who need it.
 - Parents Cookout - late August
 - Welcome Back Parent Orientation - Tuesday of the first week of school
 - MOMS: Attend Mothers’ Huddles when you can, we’d love to spend the morning with you!
 - DADS: Please spend a few days on campus - Your presence has a HUGE impact!
- Drop off your students no later than 8:20am.
- Dismissal is at 3:30pm
- Complete the Re-Enrollment forms+fee for the following school year by **March 1st** each year
- Attend school sponsored events throughout the school year as you’re able! For events where the kids perform, we would love to see Dads and grandparents too!

- **Supplies & Uniform Commitments**

- Read and take to heart the [Uniform Guide](#) rules about students' appearance and preparedness.
- Confirm your child has all class supplies including pencils and books, lunch, a filled water bottle, appropriate layers, and is in full uniform daily, before drop off.
- Please instruct your child to put all their belongings up and away upon arrival, before prayer
- On puddly days, please instruct your child to immediately put on their mud boots after they’ve dropped off their belongings



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- Send additional clothing pieces as the weather dictates - *even if your child protests.*
 - If your child does not have the clothing, shoes, layers needed for participation, we will call you and ask you to bring what is needed to campus.
 - Please gather all appropriate uniforms and supplies before the first day of school each year.
 - Modesty standards listed in the Uniform Guide are to be followed by all students, parents, family members, and guests who are on campus at any time, for pick up or drop off or any St. Isidore events.
 - Please be sure your 7th-12th grade students have a “non-smart” watch daily to keep track of time and manage it well during breaks, Farm Chores and other daily tasks. Cell phones, smart watches, and any other devices will be collected daily in the morning and returned at the end of the day.
 - **Program Commitment**
 - Coach your child to behave respectfully and responsibly toward adults and peers; check in with tutors/pathfinders regularly for feedback about how your child is doing in class.
 - On Event Days (which include Mass days), please be sure your child has additional hearty snacks packed since lunch will be over an hour later than usual at 1:30.
 - Modesty Guidelines for all persons on campus at any time:
 - Necklines should be no lower than 2 fingertip lengths from the clavicle
 - Skirts’ and dresses hem length should be below the knee.
 - Shorts should be below fingertip length
 - Shoulder caps and back should be completely covered.
 - All attire must fit comfortably - not too tight, not too baggy.
 - No yoga pants, leggings, athletic tights, or lounge materials without something covering it to knee length.
 - No holes or tears in any clothing.
 - Upon arrival, hair should be combed and tidy
 - Shoes and clothing should fit comfortably
 - Older female students may wear makeup and jewelry that is simple and tasteful



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- Please adhere to the [Uniform Guide](#) to dress yourself and your students for On Campus days.
 - **Curriculum Commitment**
 - You are the primary educator of your child; all content mastery is in your hands. You will know best how your child is doing in any given subject and when you need to adjust their course of study.
 - We assume all students are following the At Home plans, since full participation in class is not possible without completing the At Home work. Please notify tutors directly, *via text*, if your child is struggling with at-home work or needs accommodations.
 - Reach out to tutors and mentor moms at St. Isidore when you need help or support!
 - Participation in our Language Arts curriculum for PreK 4 - 8th grade is an essential component of our program. Following the at-home plans for Language Arts and Handwriting closely will ensure that your child is able to participate in class..
 - High School Parents
 - Please confirm that your student has completed the assigned work for all their classes. Regularly reviewing their notebooks and annotations, listening to narrations, whatever is necessary to assure they have completed their assignments is the best way to support your high schooler at St. Isidore.
 - It is not necessary that you feel able to *help* them with the content but simply that you provide accountability by making sure they have completed assignments.
 - This is specifically essential for their Angelicum classes due to the fast pace and the large volume of reading required.
 - **Financial Commitment**
 - Please pay the Enrollment Fee by **March 1st** each year
 - Pay monthly fees by the 1st of each month
 - See financial contract for further details
 - **Availability Commitment**
 - MOM AND DAD: Please be available for phone calls during the school day



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- In cases of disrespect, Dads may be called at work about behavior
 - In cases of persistent disrespectful or disruptive behavior a student may be sent home. Please be available to come pick your child up in such cases.
 - Extra Care/Special Needs: If your child is in need of more attention than a pathfinder or tutor can give them during a class period due to behavior or participation ability, you may be asked to remain with your child throughout their farm day until they are able to be in class without a large amount of assistance.
 - If your child is unprepared for the weather or does not have a change of clothes and is unable to participate, please be available to come pick up your child OR bring appropriate clothes and supplies.
 - If you are visiting campus on Tuesdays or Thursdays between 8:30 am and 3:30 pm please notify and check in with Leadership to see how you can help
 - **On Campus Adult Childcare Commitment**
 - Only Moms assigned to the Childcare Team may be in the Nursery or at the Playground from drop off until pick up on Tuesday and Thursday
 - The Nursery and Playground are at full capacity and we can only safely fit enrolled adults and children in those spaces on Tues/Thurs.
 - If you are not on campus that day your Nursery, Playground, and PreK children should also stay home.
 - Please be sure your child is sent with diapers, wipes, underwear, a couple changes of clothes, food, and a filled water bottle daily (and formula or milk when needed).
 - See the Supplies list each year for more specific needs.
 - Please pickup your Childcare children by 3:30 daily
 - You may receive a phone call at 3:25 if you cannot be found to pick up your child.
 - Your child may be delivered to you if the Childcare team needs to leave.
 - Your nursery baby may need to be with you in class from time to time, at the discretion of the Nursery Team.



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- Any independently walking/wandering child and/or any distracting child will need to be checked into Childcare if you are a Tutor or Pathfinder.
 - **Campus Care Commitment**
 - Please help us to keep our campus clean and orderly.
 - If you are staying for sports, participate in post sports cleanup.
 - Do not allow any of your children in any area of The Barn or the Gaga Ball Pit after 3:30.
 - The bathroom area of the barn is the only available space during Sports
 - Participate in Barn Days over break times to tidy and clean.
 - If you would like to donate or share items with the community, please remove anything not taken *that same day*.
 - **Band Commitment**
 - Please fully read the St. Isidore Academy OFFICIAL Band channel weekly for updates and announcements, and respond accordingly.
 - The Band platform is intended for larger-scale broadcast communication. Specific concerns, questions, or ideas should be communicated via text, email, or ideally, in person to the Tutor, Pathfinder, Childcare, Leadership, or Parent as relevant.
 - Each grade level's Band chat is for **academic** questions, clarifications, links or resources related directly to the St Isidore assigned work or things discussed in class.
 - Non- academic communication for classes should take place on a class text thread rather than on Band.
 - Enjoy the St. Isidore COMMUNITY Band as a social platform.
 - Please use these pages for helpful information or content that encourages others and fosters community.
 - For concerns or issues that need to be addressed, please do not use the Band platform, but instead communicate directly to the Tutor, Pathfinder, Childcare, Leadership, or Parent as relevant .
 - We do our best to keep notifications to a minimum in the St. Isidore Academy OFFICIAL Band, so we ask that you not “like” or “heart” comments in the chats, in order to limit the number of notifications that you receive.



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- The Band chat called “St. Isidore Academy OFFICIAL” is the place to notify us if your children will be absent that day, so Tutors, Pathfinders, Childcare, and Leadership know who is on campus.

TUTORS

- **Time Commitment**

- Please arrive by 8:15
- Please attend morning prayer at 8:30
- Attend the Morning Huddle
- Arrive on time and fully prepared to your class periods and promptly end on time
- Come over the summer to organize your supplies, storage and any space you will be using
- Participate in lunch monitor or cleaning assignments

- **Curriculum Commitment**

- Read the required pedagogy books (listed in order of importance)
 - [*Dancing Through the Trivium*](#) by UD
 - [*Something They Will Not Forget*](#) by Joshua Gibbs
 - [*Know and Tell*](#) by Karen Glass
 - [*Consider This*](#) by Karen Glass
- Follow the [*Class Structure Handbook*](#)
 - 85% reading, 15% anything else
- Provide a Fall and a Spring semester exam
- Supplement with Primary Sources whenever possible
- Choose blank paper and colors instead of coloring pages for use during class periods as needed - please do not send home coloring pages, even in Kindergarten and PreK
- Request written or oral narrations as needed
- Utilize the Book of Centuries
- Provide copies of the recitations for in class use and post into BAND for At Home use.
- During Morning Oratory:
 - Insist on students standing with proper posture, enunciation, projection, diction, and interest in what they are reciting



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- Coach students to put effort and intentionality into the affirmations; use hand gestures and body motions with every affirmation - every morning - this should be an energizing experience!
 - **Availability Commitment**
 - Keep your walkie talkie on, and on you
 - Provide your own substitute(s) (another St. Isidore parent, or other sub who has had background clearance) in the event of an absence or tardiness.
 - Communicate via **text** to Kristina, Ericha, Catherine and Jessica in advance AND as a reminder the day before
 - Communicate your schedule and your lesson plans and where your books/supplies are located to each substitute directly.
 - Be available to substitute in Nursery, Playground, and as Pathfinder as needed.



PATHFINDERS

- **Time Commitment**

- Please arrive by 8:15
- Please attend morning prayer at 8:30
- Attend the Morning Huddle
- Facilitate Housekeeping of the Indoor and Outdoor classrooms
 - Teach the children to clean
- Stay with class until all cleanup has been completed at the end of the day, including removal of all their belongings from the classrooms.
- Complete any indoor/outdoor classroom cleaning not completed before 3:30 as a part of your Campus Clean Up job
- Participate in lunch monitor or housekeeping rotations
- Come over the summer on the designated Barn Set Up Day to set up the classrooms from direction by K/E/J

- **Class Period Commitment**

- Enforce seating plans
- Enforce standing formation for their recitation.
 - Have them standing and ready when the tutor arrives.
- Make sure the class is fully prepared before start of class periods
 - Books and notebooks out and ready, children standing and at attention as soon as tutor walks in
 - If tutor arrives early, do not begin until class time is scheduled to begin
- Give tutors 5 minute warnings and indicate when class is over
- Assist by keeping kids on task and at full attention, with bright attitudes
 - Any child needing assistance that causes a distraction should be removed from class momentarily so the rest of the class's participation is not hindered.
- Bring wagon with you when outside or inside
- Keep the wagon fully stocked with your classes needs and supplies
- Administer consequences when needed
 - Please adhere strictly to an expectation of First Time Obedience and the Expectations



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- Help listen to or check narrations when needed
 - Help support special needs as much as is practical during class
 - Younger grades: Help students put any handouts to be taken home in their folder
 - Play an active, energized role in aiding tutors, without causing distractions.
 - Limit cell phone use on campus as much as possible.
 - Wear a wrist watch to keep time.
 - Step away from class if you need to take a call or check your phone.
 - Do not disrupt class by taking photos.
 - If a tutor is absent, please teach the lesson.
 - **Student Commitment**
 - Keep class in a *designated area* during break periods
 - Remind them at the beginning of every break that THIS is their chance for water and bathroom breaks
 - Please do this regardless of grade level, there should be no bathroom or water breaks during class periods
 - Contact Ericha (or Jessica or Kristina) if an injury or altercation occurs
 - Come up with an end of year saint/virtue award per student with 1-2 thoughtful things to say about each child.
 - Verbally verify that students have their jackets, hats, rain jackets, coats, shoes, socks, water bottles, lunch boxes, binders, books, backpacks at dismissal, and that they leave the barn with all their belongings.
 - On Mass Days, please have the students eat a hearty snack during the morning snacktime since Lunch will not be until 1:30.
 - **Availability Commitment**
 - Keep your walkie talkie on, and on you
 - Provide your own substitute(s) (another St. Isidore parent, or other sub who has had background clearance) in the event of an absence
 - Communicate via **text** to Kristina, Ericha, Catherine, and Jessica in advance AND as a reminder the day before
 - Communicate your schedule to each substitute directly





CHILDCARE TEAM

NURSERY (0–23 mo by Sept 1)

- **Time Commitment**
 - Please arrive by **8:00 am** in time for drop off at 8:15 am
 - Listen in via walkie talkie during Morning Huddle
 - Pickup no later than 3:30 pm
 - Please gather children's belongings into their backpacks before 3:30 pickup
 - Come over the summer to set up the space, from direction by K/E/J
- **Program Commitment**
 - Provide nap time
 - Communicate to the parent and if necessary K/E/J, about any concerns regarding behavior
 - The use of screens for entertainment is prohibited
- **Cleanliness Commitment**
 - Most on campus illness begins in the Nursery and at the Playground, we have much stricter cleanliness policies here than anywhere else on campus
 - *Do not let children share water bottles, lunches, utensils, nap mats, blankets, pacifiers, or other personal items*
 - The sharing of toys is inevitable. Ideally, if a child has been sucking on a toy, please clean it before another child gets to it
 - Contact Mom/Dad right away if child starts showing signs of illness
 - Sanitize toys and surfaces, and sweep after lunch before nap and before closing the Nursery at the end of the day
 - Turn away visiting families from visiting the Nursery
 - Change dirty pull-ups/diapers as soon as they occur (to the best of your observation)



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- Check diapered children at every transition to verify cleanliness
 - **Availability Commitment**
 - Keep a walkie talkie on you at all times so you can stay in contact with parents
 - Walkie parents for nursing needs, illness, or injury occurrences
 - Provide your own substitute(s) (another St. Isidore parent, or other sub who has had background clearance) in the event of an absence
 - Communicate via **text** to Catherine, Kristina, Ericha, and Jessica in advance AND as a reminder the day before
 - Communicate your schedule to each substitute directly

 - **Classroom details**
 - Nursery Lead assigns babies as they arrive to available team members.
 - Write the child's name on the appropriate whiteboard/clipboard under the team member's name, keeping assigned children consistent with the same childcare team member as often as possible.
 - Each assigned team member is responsible for:
 - Ensuring regular (max 2hrs) diaper changes happen for each child on their list
 - Ensuring that children receive appropriately timed drinks/snacks/lunch/changes of clothing etc
 - Ensuring that communication with children's mothers happens when necessary for any daily needs (nursing, teething issues, etc)
 - Communicating with parents regarding needs for diapers/wipes/spare clothing refresh
 - Ensuring children's belongings are packed back in their bags by the end of each day whenever possible



PLAYGROUND (2 – 3y/o by Sept 1)

- **Time Commitment**

- Please arrive by **8:00 am** at the playground in time for drop off at 8:15 am
- Playground Lead - attend Morning Huddle and communicate info to Playground team
- Pickup at 3:30pm
- Please gather children's belongings into their backpacks before 3:30 pickup
- Come over the summer to set up the space, from direction by K/E/J

- **Program Commitment**

- Go to Nursery for naptime at 11:30 if needed
- Encourage children to help clean up
- Insist on the use of proper manners and good behavior, as you would expect from your own children.
- Communicate to the parent and if necessary, Kristina/Jessica/Ericha, about any concerns regarding behavior
- The use of screens for entertainment is prohibited
- Provide plain sketch paper and colors for creative play instead of coloring pages
- If they choose to participate in the PreK 4 classes, help keep them from being a distraction.

- **Cleanliness Commitment**

- Contact Mom/Dad right away if child starts showing signs of illness
- Most on campus illness begins in the Nursery and at the Playground, we have much stricter cleanliness policies here than anywhere else on campus
 - *Do not let children share water bottles, lunches, utensils, or other personal items*
- Run Clean up after lunch and at the end of the day - with as much help from the kids as possible
- Turn away visiting families from visiting the PreK spaces and playground



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- Do a potty trip where all underwear wearing children must go and try to potty several times a day.
 - Change dirty pull-ups/diapers as soon as they occur (to the best of your observation)
 - Check diapered children at every transition to verify cleanliness
 - **Availability Commitment**
 - Keep a walkie talkie on you at all times so you can stay in contact with parents
 - Provide your own substitute(s) in the event of an absence
 - Communicate via **text** to Catherine, Kristina, Ericha, and Jessica in advance AND as a reminder the day before
 - Communicate your schedule to each substitute directly
 - **Classroom details**
 - Playground Lead assigns tots as they arrive to available team members.
 - Write the child's name on the blackboard/clipboard under the team member's name, keeping assigned children consistent with the same childcare team member as often as possible.
 - Each assigned team member is responsible for:
 - Ensuring regular (max 2hrs) diaper changes/potty trips happen for each child on their list
 - Ensuring that children receive appropriately timed snacks/lunch/changes of clothing etc
 - Ensuring that communication with children's mothers happens when necessary for any daily needs (injury, illness, etc)
 - Communicating with parents regarding needs for diapers/pullups/wipes/spare clothing refresh
 - Helping children pack their own belongings in their bags by the end of each day whenever possible



PRE-K 4 (4 y/o by Sept 1)

- **Time Commitment**

- Please arrive by **8:00 am** in time for drop off at 8:15 am
- PreK tutor - attend Morning Huddle
- Pickup at 3:30pm
- Please gather children's belongings into their backpacks before 3:30 pickup
- Come over the summer to set up the space, from direction by K/E/J

- **Program Commitment**

- Children should participate in clean up
- Insist on the use of proper manners and good behavior, as you would expect from your own children.
- Communicate to the parent and if necessary, K/E/J, about any concerns regarding behavior
- The use of screens for entertainment is prohibited
- Provide plain sketch paper and colors for creative play instead of coloring pages
- Assist the tutors in their class periods by keeping kids on track
- Co-teach classes

- **Cleanliness Commitment**

- Contact Mom/Dad right away if child starts showing signs of illness
- Most on campus illness begins in the Nursery and PreK, we have much stricter cleanliness policies here than anywhere else on campus
 - *Do not let children share water bottles, lunches, utensils, or other personal items*
- Run Clean up after lunch and at the end of the day - with as much help from the kids as possible
- Sterilize toys and surfaces with Force of Nature spray frequently, daily
- Turn away visiting families from visiting the PreK spaces
- Remind about bathroom breaks to avoid accidents at every transition



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- *Change dirty pull-ups/diapers as soon as they occur (to the best of your observation)
 - Check diapered children at every transition to verify cleanliness
 - **Availability Commitment**
 - Keep a walkie talkie on you at all times so you can stay in contact with parents
 - Provide your own substitute(s) in the event of an absence
 - Communicate via **text** to Catherine, Kristina, Ericha, and Jessica in advance AND as a reminder the day before
 - Communicate your schedule to each substitute directly
 - **Classroom details**
 - Playground Lead assigns kids (PreK and Tots) as they arrive to available team members.
 - Write the child's name on the blackboard/clipboard under the team member's name, keeping assigned children consistent with the same childcare team member as often as possible.
 - Each assigned team member is responsible for:
 - Ensuring regular potty trips happen for each child on their list
 - Ensuring that children receives appropriately timed snacks/lunch/changes of clothing etc
 - Ensuring that communication with children's mothers happens when necessary for any daily needs (injury, illness, etc)
 - Communicating with parents regarding needs for pullups/wipes/spare clothing refresh
 - Helping children pack their own belongings in their backpacks by the end of each day



SUBSTITUTE

- **Time Commitment**
 - Arrive by 8:15
 - Attend the Morning Huddle
 - Participate in Lunch Monitor Rotation if the person you were subbing for that day was assigned
 - Be sure you've received clear instructions from the person you're subbing for and arrive prepared with all needed materials
 - Schedule, lesson plans, locations of classes, books, etc.
 - Follow commitments of that role for that day
- **Curriculum Commitment**
 - Be sure you have your schedule, books, and lesson plans for the day
- **Availability Commitment**
 - When on campus, please have a walkie talkie on and on you at all times

